

June 15, 2018

Dear Liturgical Ministers,

Please find enclosed the **Sunday Mass Schedule for the 3rd Quarter of 2018** for Lectors, Extraordinary Ministers of Holy Communion and Altar Servers (youth and adult).

Several reminders:

- **Lectors** should check in with each other in the sacristy before Mass.
- Servers should be in the sacristy and vested 15 min. before the start of Mass.
- **Older Youth Servers** please do your best to assist our younger servers.
- If you are unable to attend a scheduled Mass please find a substitute. *Do not call* the parish office, Linda Franks or Deacon Franks or Deacon Kennedy asking them to find someone. It is *your* responsibility to make sure the assigned Mass is covered.
- **New Servers** We welcome six new servers to our group. Their names are followed by *. You will also see some servers with + next to their names. This indicates veteran servers who have been designated help assist new and younger servers. Please make sure you do your best to help them.
- **Eucharistic Ministers** are reminded to please be aware of their assigned positions (no cups during this schedule due to many vacations).
- **Eucharistic Ministers** are asked to be aware that there will be times when there may be additional ministers (in Alb and cincture) in the sanctuary. If that is the case we may not need the full complement of EMs that are scheduled. If the extra person is standing on the altar platform next to the priest or deacon that will indicate that they will be assisting with Holy Communion and someone should stay back. I know it is confusing but we do not like to have to send folks back once they have come forward.

Also, if you will be away during ***October, November and December 2018***, please let us know no later than ***September 1, 2018*** so we do not schedule you while you are away. Just drop us a line at deaconmikefranks@verizon.net. Or you can leave a message at the rectory office (215-679-9275).

Please Note – Very Important: We are asking that everyone please look at the minister lists that accompany the schedule and verify that we have the correct phone numbers for you. If the number listed is incorrect please send message containing the correct number to spnlm@verizon.net. We no longer communicate through email as addresses change. Check the bulletin for schedules or go on line at the parish website: www.spnparish.org.

Again, thank you all for your dedication in assisting at Sunday Mass.

Linda Franks